

## **Admission, Enrollment & Tuition Assistance Program Dates and Deadlines:**

### **November 15 Enrollment Application**

#### **Tuition Assistance Application (FACTS Grant & Aid Program)**

- New applicants (including new siblings) begin application and admission process (both Enrollment Application and Tuition Assistance Application) for the upcoming school year
- After November 15, new student applications started after this date may not be completed in time to be considered for acceptance during the Regular Admissions Period
- Students that complete the Entire Application and Admission Process after January 15 may still be considered for acceptance during the Rolling Admission Period – IF there are any open spots remaining in their grade.
- Students that complete the Tuition Assistance Application after January 15 may still be considered for assistance during the Rolling Admission Period – IF there are any remaining funds

### **January 3 (First School Day in January)**

- Schaeffer Academy will announce Tuition Rates for the upcoming school year
- Current Students begin Re-Enrollment

### **January 15 Deadlines**

- New Students-including New Siblings – to complete the Entire Application/Admission process\*\*
- Current Students to complete Re-Enrollment and pay 10% tuition deposit (No current year tuition payment due January 1 to allow parents to pay only one payment that month)
- New and Returning Families to complete Tuition Assistance Applications

### **February 28 (Last School Day in February)**

- Schaeffer Academy will email Admissions Decisions to families of New Student Applicants
- No new student applicants will be notified of placement before this date-regardless of their date of application
- The FACTS Grant & Aid Program will email Tuition Assistance Awards to all Tuition Assistance Applicants

### **March 15**

- Deadline for New Students to Confirm Enrollment by completing Online Enrollment packet
- Deadline for Tuition Assistance Recipients to Confirm Acceptance of Awards

### **After March 15**

- Rolling decision (available class openings and tuition assistance funds)
- Decisions about new processed applications in open grades are made at the end of the month

**July 1** First Payment Date (12 month Tuition Plan)

**September 1** First Payment Date (10 month, semi-annual and annual Tuition Plans)

**\*\*Application/Admission:** The "application and admissions process" must be completed by **January 15** each year to be considered for acceptance during the Regular Admission Period. This process includes:

- Online Student Enrollment Application
  - K Early Childhood Development Screening Test Results, if applicable\*\*
  - Academic Records (school and/or homeschool), two years plus year-to-date if mid-year transfer
  - Student Placement Test (grades 1-12)
  - Headmaster interview with both parents and child
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- ✓ The **\*\*Early Childhood Development Screening** required for kindergarten is to be completed by the application deadline. Contact the Rochester district Student Services at 507-328-4200 to schedule the screening and request that a complete copy be sent to the Registrar, Jill Wirth, at Schaeffer Academy
  - ✓ **Placement Test and Interview** will be made no more than a year before start date.